

## CHARLESTOWN HERITAGE COMMISSION MEETING MINUTES

Tuesday, 27 July, 2010 7:00 pm  
Bakery Building, Main Street, Charlestown, NH

Present: Wesley Van Velsor, Eric Lutz, Barbara Jones, Joyce Higgins, Terry Spilsbury, Carol Clark,

Absent: Alternate Aare Ilves

The meeting was called to order at 7:06 pm by Chairperson Wesley Van Velsor

1. Minutes for the 29 June, 2010 meeting were approved.
2. Aare Ilves provided a financial update via email to the Heritage Commission members prior to this meeting. The only new budget item he presented was a form that had to be signed by the Commission members, allowing an additional \$101.39 to be paid for Charlestown's Third History's data entry expenses.

Eric Lutz thanked the members who were available to pass out genealogy forms and promote the sale of Charlestown's Third History book on Old Home Day. It was noted that we received \$250.00 in pre-publication payments for this book, and it was recommended that the Commission bookkeeper set up a sub-account within the Charlestown Heritage Commission funds to better track book advance payments. Eric is compiling a log of those individuals who have already made a payment against the cost of the book. The Commission members discussed the handling of future book advance payments, signed receipt forms for those payments, individuals who could be responsible for passing out book order forms, and the 15% discount that will continue until the time of publication.

3. Joyce Higgins showed the Third History notebook that was made available on Old Home Day. She stated that some of the items included in the notebook had yet to be edited, but the notebook provided a draft representation of what would be included in the final book. It was suggested that we expand the pool of people who are willing to read the book draft during the final editing stages, hopefully reducing changes once it has gone to press. The book was well received on Old Home Day and several genealogy forms were also passed out on that day.

4. Eric and Aare attended the July Selectboard meeting and Eric sent a note to Commission members that the Selectboard's comments were generally positive relative to the new Charlestown welcome signs. The Selectboard had three suggestions regarding the new town signs:

- ensure that we check with dig safe at both locations
- don't use cement to secure the posts
- add the word "Historic" to the sign, to be positioned after the word "Register" and before the word "District"

All three suggestions were taken into consideration, and it was moved and passed to add the word "Historic" to the new signs. Wes will contact Dennis Tier to make the word change and to determine if there will be an additional cost involved.

5. Barbara Jones advised that she has been receiving correspondence and answering questions regarding activities and contact information for the Fort at #4.

6. Barbara will write an article regarding the cannon for the next Our Town. She will send this article to Eric, who will include a photo to be used with the article, and then he will submit them for publication. Carol Clark will also write a brief note for Our Town that the Commission is looking for stories and/or memorable events that happened in Charlestown, and which could be included in the Third History book.

7. The Heritage Commission passed the motion to send \$50.00 and a note of appreciation to the granddaughter of Bob Graves, the owner of the oxen used in the Old Home Day parade. Wes will also send a letter to Jay Fisher to express the Commission's appreciation for the use of his wagon during the parade.

The future of the cannon's location was discussed and the Commission wants to ensure that the cannon be kept both visible to the public and at the same time housed in a secure location.

Discussion was held regarding the excavation being done on the State-owned property just north of the village on the west side of route 12. We were told that it will likely be a pump station for trucks and will look like a gas station. Eric will try to obtain further information on this project and see if there are any plans for landscaping.

The next Heritage Commission meeting is scheduled for August 24, 7:00 pm at the Bakery building. The meeting was adjourned at 8:47pm.

Carol Clark  
Secretary

Approved minutes